

TRUST

User Guide

FOR TOURIST GUIDES

Download E-Licence

How to view/download E-Licence on TRUST

Step 1: Click on the “View E-Licence” button.

1

The screenshot shows the TRUST dashboard for user Lee Won Young. The user's profile is on the left, with a 'View E-Licence' button highlighted in a red box and a blue arrow pointing to it. A callout box above the button says 'Click here to view e-licence'. The dashboard also displays the user's license details, including the license number (4967), start and expiry dates, and languages. On the right, there are statistics for pending actions and PDC hours fulfilled.

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Click here to view e-licence

Logout

Last Successful Login: 07 Oct 2020 14:59 PM (+08:00).

Your licence is valid until 28-Feb-2022

Lee Won Young

LICENSED View E-Licence

Licence No.: 4967
Licensed Since: 09-Jul-2019
This Cycle Start Date: 09-Jul-2019
This Cycle Expiry Date: 28-Feb-2022
Guiding Languages: English, Mandarin
Guiding Category: General Tourist Guide

0 PENDING ACTION >

0/21 PDC HOURS FULFILLED FOR THIS CYCLE >

TOTAL HOURS OF ASSIGNMENTS SUBMITTED >

Complete the requirements below to qualify for renewal. Renewal conditions (except for Assignments) will be accessible 6 months before licence expiry date.

Dashboard

Step 2: A pop up E-Licence will appear. Click on the “Save” button to save to your device.

2

The screenshot shows the TRUST dashboard with a pop-up window for the user's E-Licence. The pop-up displays the user's photo, name (LEE WON YOUNG), license number (4967), and languages (ENGLISH, MANDARIN). The expiry date is 28 FEB 2022. A callout box above the 'Save' button says 'Click here to save e-licence'. The dashboard background is dimmed, showing the user's profile and navigation menu.

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Logout

E-Licence

SINGAPORE TOURIST GUIDE

LEE WON YOUNG

IS LICENSED TO GUIDE TOURIST IN

ENGLISH MANDARIN

BADGE NUMBER 4967

EXPIRY DATE 28 FEB 2022

Accurate as of 07 Oct 2020, 03:01 PM

Click here to save e-licence

Save Close

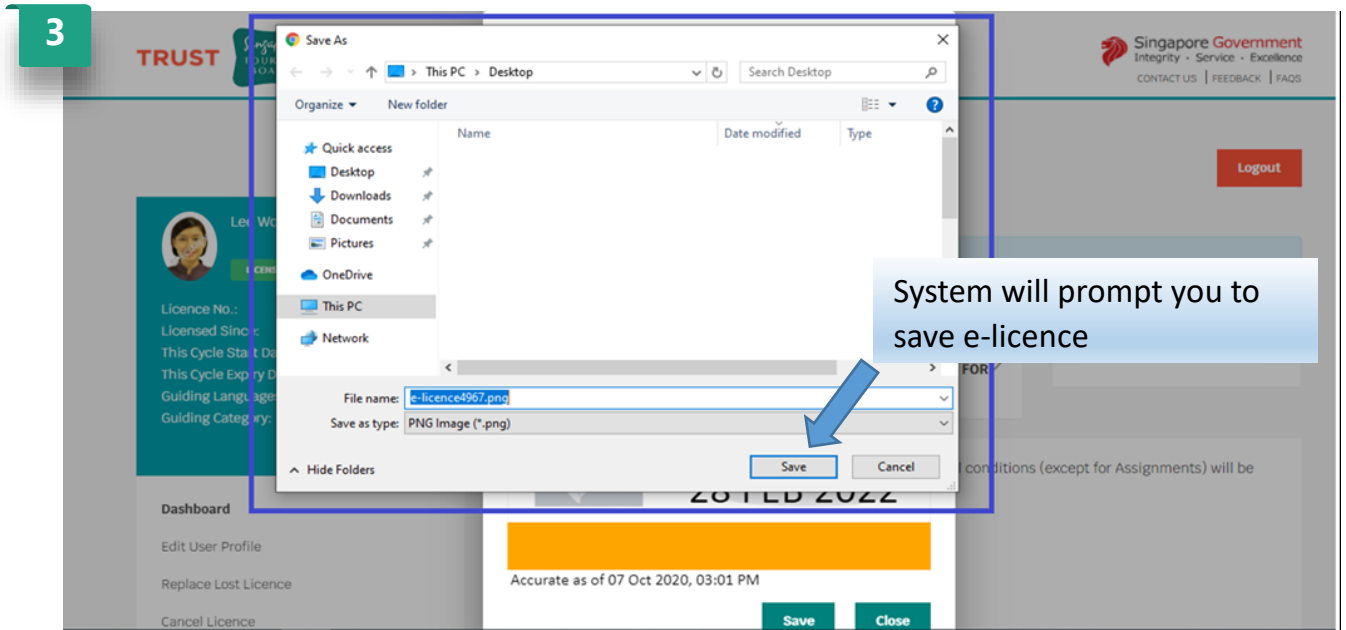
Dashboard

Edit User Profile

Replace Lost Licence

Cancel Licence

Step 3: System will prompt to save E-Licence on your device.



Step 4: Open saved copy of E-Licence to view it.



